

Federal University, Dutsin-Ma
Invitation for Pre-Qualification

Introduction:

The Federal University Dutsin-Ma, Katsina hereby invites interested competent and reputable contractors to apply for Pre-qualification to participate in the bidding for the University year 2013-2014 (Merged), Tertiary Education Trust Fund Intervention in Library Development Project, listed under section 2 below:

(2) Project and Reference Number

S/NO.	DESCRIPTION OF CONTRSCT	CODE
1	Procurement of Assorted Titles of Textbooks	TETF/UNI/DUTSIN-MA/LIB.14/01&14/04
2	Procurement of Assorted Titles of Journals and other Reference Materials	TETF/UNI/DUTSIN-MA/LIB.14/02&14/03
3	Procurement of Library Furniture	TETF/UNI/DUTSIN-MA/LIB.14/05-14/11
4	Procurement of Solar Power, Bindery and ICT Equipment	TETF/UNI/DUTSIN-MA/LIB.14/012-14/24

Interested bidders are to supply the requisite information specified under section 3 below:

(3) Pre-Qualification Requirements

- (a) Each Contractor is expected to submit the following mandatory documents
- (i) Evidence of Incorporation with Corporate Affairs Commission (CAC), (Memorandum and Article of Association).
 - (ii) Evidence of Tax Clearance Certificate for the last three (3) years (2012, 2013 & 2014)
 - (iii) Company Audited Account for three (3) years (2012, 2013 & 2014) (prepared by Chartered Accountant, duly signed and stamped with ICAN or ANAN Seal)
 - (iv) Sworn Affidavit indicating that all documents submitted are genuine and verifiable.

(v) Sworn Affidavit that no current staff of the Federal University, Dutsin-Ma is a former or present Director, Shareholder or has any pecuniary interest in the Company Submitted Bid.

(vi) Evidence of compliance with the Pension Act 2004 in accordance with Procurement Act 6(d).

(vii) Evidence of compliance with section 6(1)-(3) of the ITF Amended Act 2011.

Please note that; – Failure to provide any of the above (i) – (vii) will automatically disqualify the Bidder.

(b) Other Criteria

(i) Evidence of Financial Capability and Banking Support (Bank Recent Statement Account).

(ii) Experience/Technical Qualification and experience of key personnel (Company Profile, CV and Credentials).

(iii) Evidence of **“Similar Projects”** Executed Over Last Five (5) Years and Evidence of knowledge of the industry (Award letters of the projects executed, copies of valuations and completion of certificate is required).

(iv) List and Source of Equipment and Technology Capacity (Evidence of ownership/Lease Agreement)

(v) Annual Turnover,

(vi) VAT Registration and evidence of past VAT Remittances.

(vii) List of completed and On-going Projects (if any)

Original copies of documents listed above must be produced for sighting after being pre-qualified, before collection of Tender Documents.

(4) Submission of Completed Pre-Qualification Documents

The pre-qualification documents should be submitted in scaled envelope and clearly marked “Pre-qualification to tender for (name of the Project)” and should be delivered to:

**The Registrar/Secretary to Council,
Federal University, Dutsin-Ma,
P.M.B 5001, Dutsin-Ma, Katsina**

Not later than 1st April, 2016.

The documents will be opened at 12.00 noon on the closing date at the University Senate Chamber. No late submission will be entertained after 12.00 noon on the closing date.

Please note:

- That the University reserves the right to verify any claim by the bidders.
- That Federal University, Dutsin-Ma, Katsina is not compelled to award any contract to any contractor by submission of Pre-qualification documents.
- That the advertisement for invitation for pre-qualification shall not be considered as a commitment on the part of the University, nor shall it entitle any contractor to make any claims whatsoever and/or seek indemnity from Federal University, Dutsin-Ma.
- That full tendering procedures will be applied only to bidders that have been pre-qualified having fulfilled all the requirements.

Signed

Muhammad Yusuf Abubakar Registrar